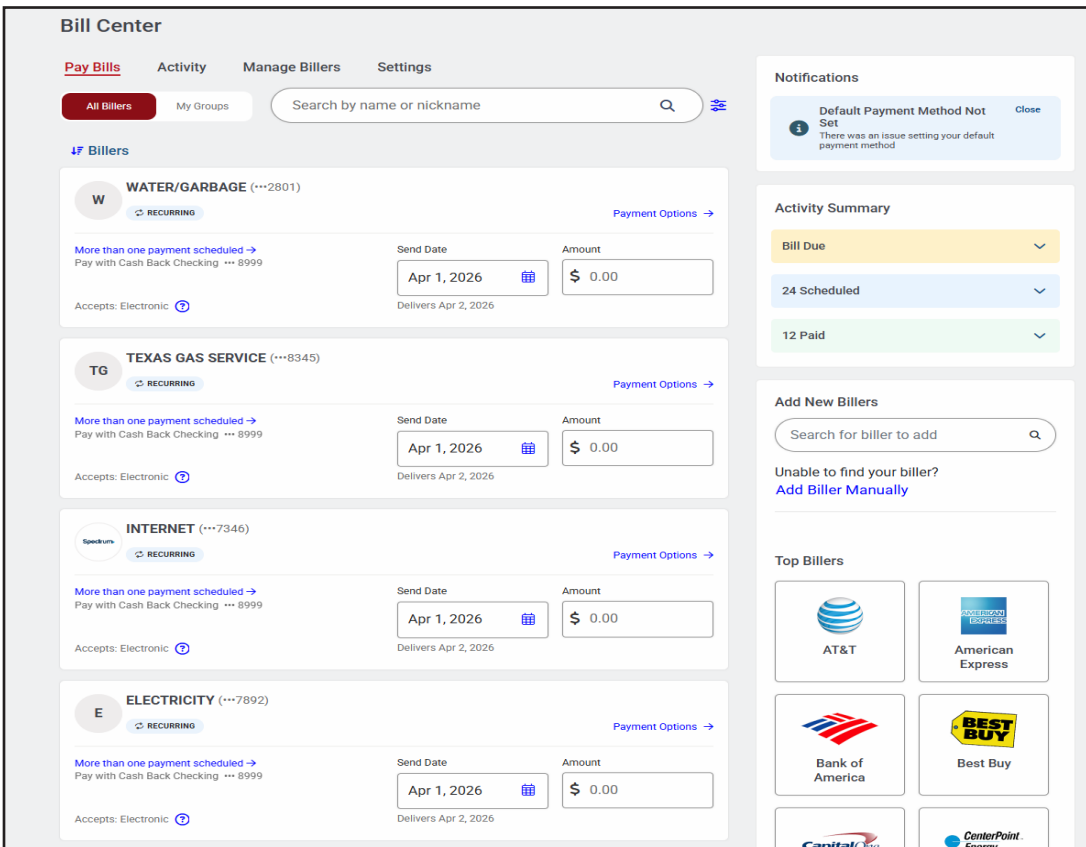
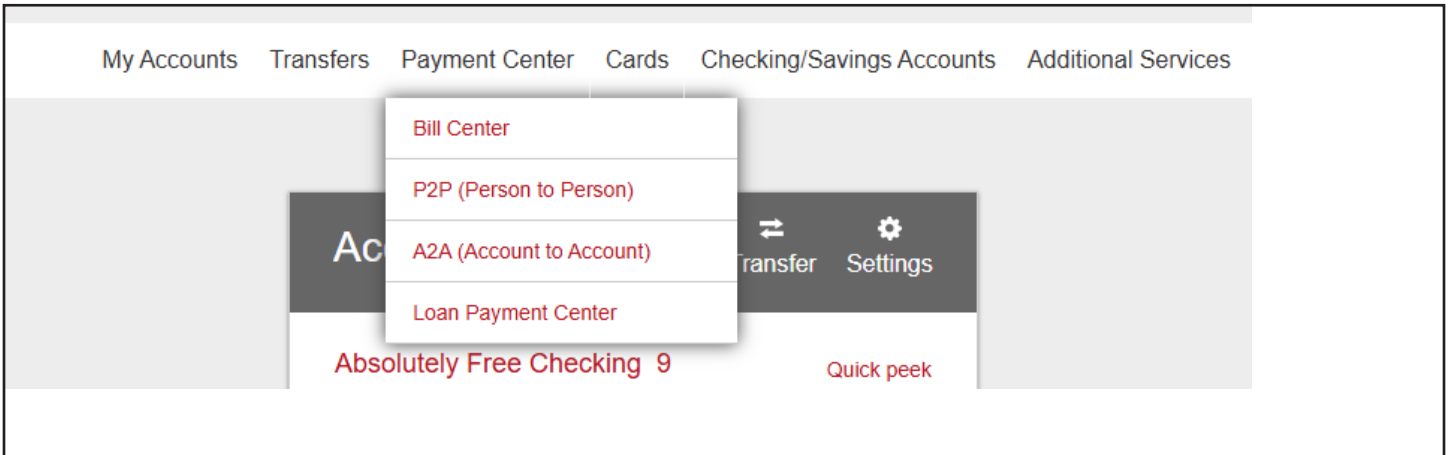
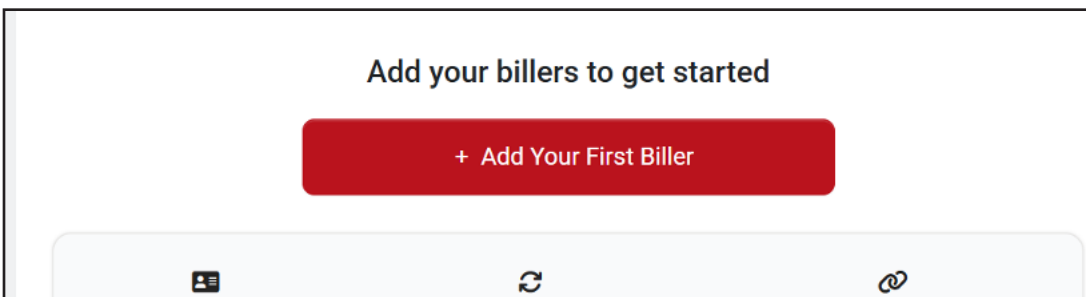


HOME BANKING - ADDING PAYEES

1. Log in to home banking and click on the "Payment Center" tab, then click "Bill Center."



- If this is your first time using Bill Center, the only option you will see is "+Add Your First Biller."



2. Choose your "Default Payment Method." This is the account you want to use for paying bills. If you want to change your default payment method later, go to "Settings."

Default Payment Method

Select a Payment Method

The selected payment method will be used for all your payments.

You can always change the payment method for each biller.

[Bank Accounts](#)

50+ Checking *4495**
Available Balance: \$950.94

Plus Checking *3376**
Available Balance: \$2,484.02

[Save and Continue](#)

3. You can add payees from the provided "Top Billers" list, search for a biller to add, or add a biller manually.









Pay Bills Activity Manage Billers Settings

Add New Billers

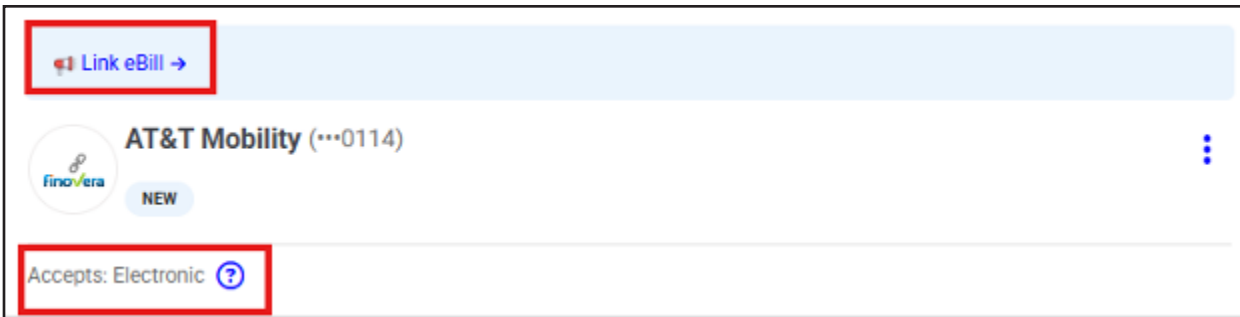
Search for biller to add

Unable to find your biller?
[Add Biller Manually](#)



Top Billers

 AT&T	 American Express	 Bank of America	 Best Buy
 Capital One	 CE	 CHASE	 CO


4. If your biller accepts electronic payments, or you can link your statements, you will find this information in your "Bill Center" tab.



Link eBill →

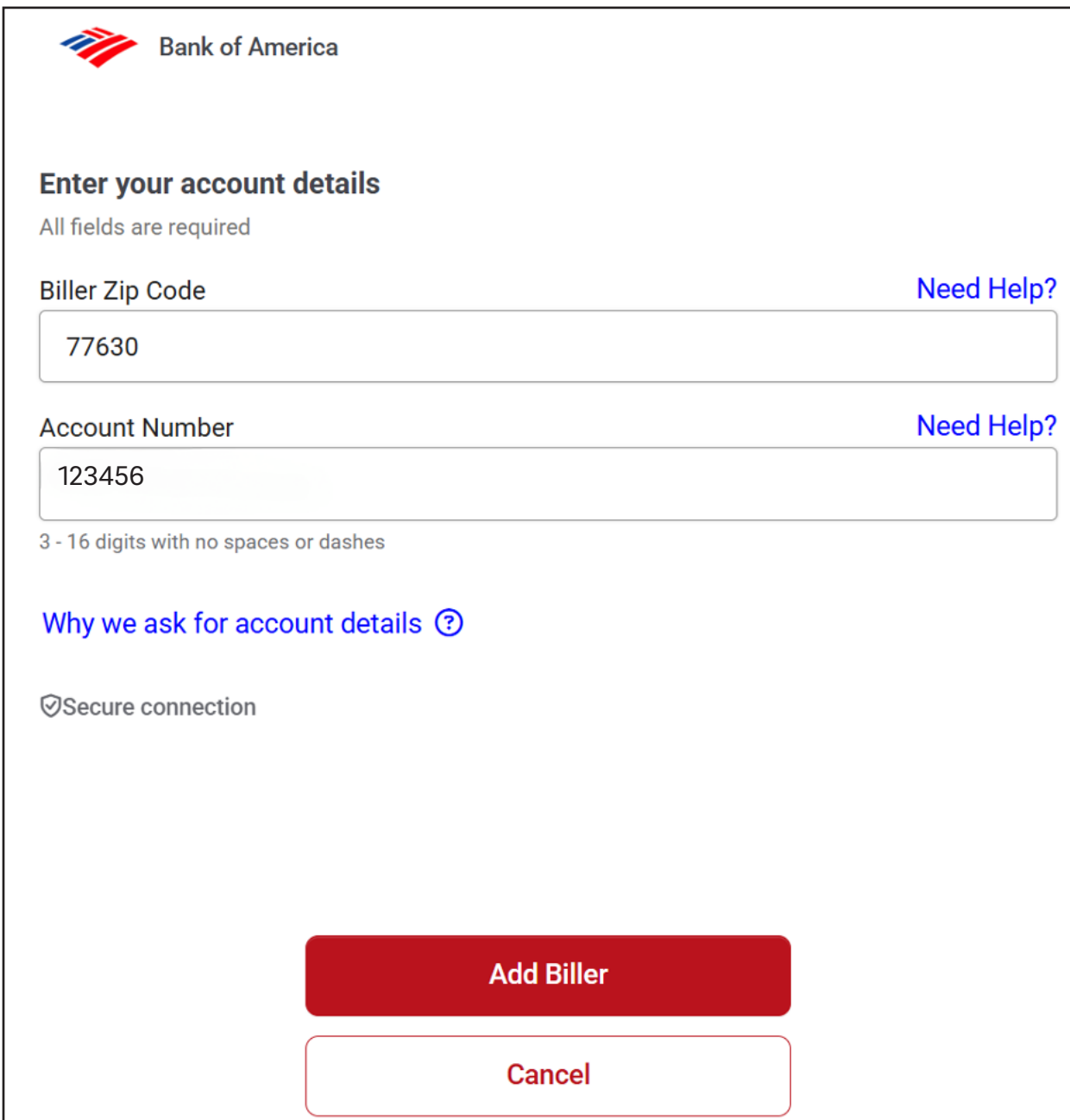
 AT&T Mobility (...0114) 


NEW

Accepts: Electronic 

Adding Biller from Top Billers List

- Fill in the required information for biller zip code and account number, and click "Add Biller."



 Bank of America


Enter your account details


All fields are required

Biller Zip Code [Need Help?](#)

Account Number [Need Help?](#)

3 - 16 digits with no spaces or dashes


[Why we ask for account details](#) 

 Secure connection

Add Biller

Cancel

- If more than one biller was found for the account, select the correct address.



BO Bank of America

Enter your account details

Please select the correct address for this biller.

PO Box 851001, Dallas, TX, 75285-1001


PO Box 301200, Los Angeles, CA, 90030-1200

PO Box 15019, Wilmington, DE, 19886-5019


PO Box 5019, Wilmington, DE, 19886-0519

PO Box 15731, Wilmington, DE, 19886-5731

- If biller was successfully added, you will see a confirmation message.



Biller Successfully Added



CO City of Beaumont
(... 3716)
Uncategorized

You have added this biller and now you can:

- ✓ Make a payment toward this biller
- ✓ Set up recurring payments
- ✓ Finish and go to Manage Billers

[Make a Payment](#) [Done](#)

Adding Biller Manually

- Fill in the required information and click "Add Biller."

Add Biller Manually Cancel

Enter your account details

All fields are required unless marked as optional


Name

Account Number (optional)


Address

Address line 2 (optional)

- If biller was successfully added, you will see a confirmation message.



Biller Successfully Added

 **City of Beaumont**
(*** 3716)
Uncategorized

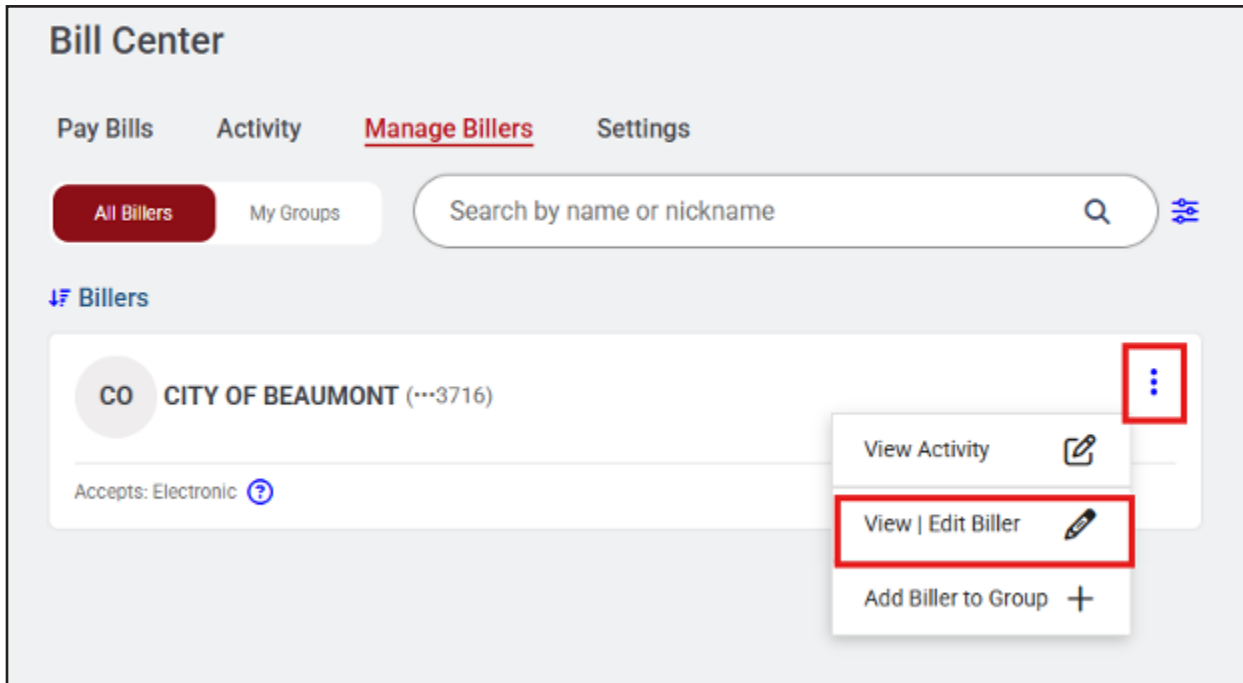
You have added this biller and now you can:

- ✓ Make a payment toward this biller
- ✓ Set up recurring payments
- ✓ Finish and go to Manage Billers

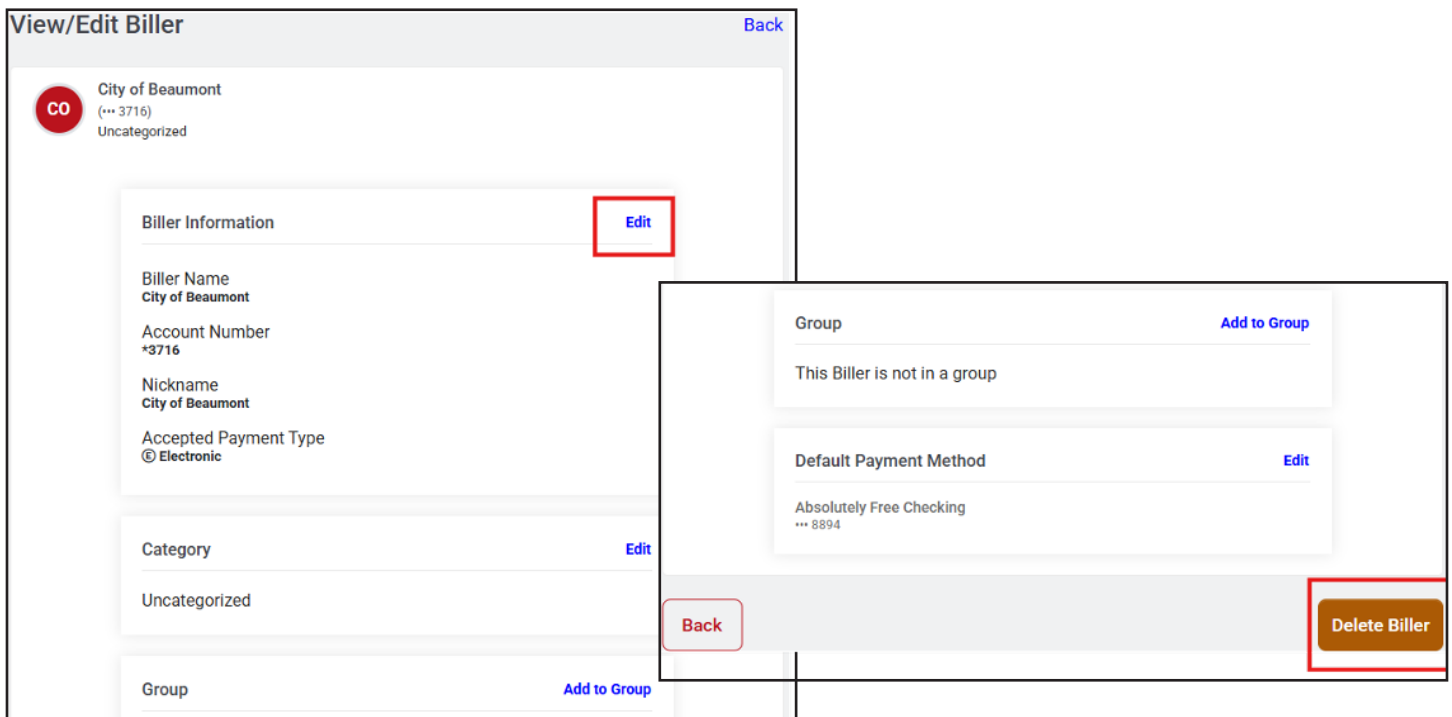
[Make a Payment](#) [Done](#)

HOME BANKING - EDITING/DELETING PAYEES

1. Log in to home banking and click on the "Payment Center" tab, then click "Bill Center."
2. Select "Manage Billers" on the Bill Center Dashboard.
3. Locate the biller that needs updating. Click on the three vertical dots and select "View/Edit Biller."



4. To make changes, click "Edit," update the information, and click "Save Changes." To delete a biller, click "Delete Biller."



HOME BANKING - SCHEDULING A PAYMENT

1. Log in to home banking and click on the "Payment Center" tab, then click "Bill Center."
2. Select "Pay Bills" on the Bill Center Dashboard.
3. Find the biller, click the calendar to set the date, and fill in the payment amount. Click "Review Bill."

TC Timothy Conrad

SCHEDULED

Review 1 Bill (\$4.95)

Pay with 50+ Checking ... 4495
Faster Option Available

Send Date ? Apr 2, 2026

Amount \$ 4.95 clear

Accepts: Check ?

Est Delivery Apr 13, 2026

4. Confirm all information is correct and click "Pay Total." If payment was successful, you will receive a confirmation message.

TC Timothy Conrad
Uncategorized

Quick Reminder
Multiple payments are already scheduled for this biller.

Payment Amount
\$4.95

Send Date
Apr 2, 2026

Est Delivery Date
Apr 13, 2026

Pay With
50+ Checking ...4495 | Available Balance: \$950.94

Type of Payment
Check

Notification Settings
When payment is delivered

PAY TO	AMOUNT
Timothy Conrad	\$4.95
Total	\$4.95

Pay Total \$4.95

Cancel

Confirmation Close

Success!
Your payment is scheduled.

HOME BANKING - RECURRING PAYMENTS

1. Log in to home banking and click on the "Payment Center" tab, then click "Bill Center."
2. Select "Pay Bills" on the Bill Center Dashboard.
3. Choose the biller you want to set up for recurring payments and click "Payment Options." Enter the amount, choose the send date, then select the frequency. Click "Save and Continue."

Edit Payment Options


All fields are required unless marked as optional

Amount

Pay With


Edit >

Send Date

Delivers Mar 31, 2026

Frequency

One-Time 

One-Time

Weekly

Every 14 days (Bi-weekly)


Twice a month (1st and 15th)


HOME BANKING - EXPEDITED PAYMENTS (CHECK ONLY)

1. Log in to home banking and click on the "Payment Center" tab, then click "Bill Center."
2. Select "Pay Bills" on the Bill Center Dashboard.
3. Choose the payment you want to expedite and click on "Faster Option Available."

TC Timothy Conrad
SCHEDULED Payment Options →

Pay with 50+ Checking ... 4495
Faster Option Available ↗

Send Date:  Amount:

Accepts: Check  Est Delivery Apr 8, 2026

4. Toggle the button to "On," check the box to authorize, and click "Save."

Expedited Delivery ⚡ OFF ON

\$29.95 FEE

I authorize \$29.95 fee to be deducted from my selected account.
A check will be sent via 2-Business Day Delivery.


Send Date: Mar 30, 2026 (Mon) → Expedited Delivery Date: Apr 1, 2026 (Wed)


Save

HOME BANKING - DELETING/EDITING PAYMENTS


1. Log in to home banking and click on the "Payment Center" tab, then click "Bill Center."
2. Select "Activity" on the Bill Center Dashboard.
3. Find the biller you want to edit/delete, and click the arrow.

Timothy Conrad
Uncategorized

 SCHEDULED

Sending On Apr 16, 2026	→	Est. Delivery On Apr 27, 2026	Amount \$4.95	
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4. Select "Edit Payment."

 **Timothy Conrad**
Uncategorized

Scheduled Payments

You have 3 scheduled payments in the next 12 months

Sending On	Estimated Delivery Date	Amount
Apr 2, 2026	Apr 13, 2026	\$4.95

[View Payment Details](#) [Edit Payment](#)

5. Update the information and click "Save and Continue," or click "Delete Payment" to remove.

Save and Continue

Delete Payment