PayItNow Instructions

Transferring Money to another Financial Institution

1. Log in to home banking or the mobile app.

2. Select the "Payment Center" tab and then select "PayItNow" from the drop-down. **For PayItNow purposes, stay in the "Transfer/Send Money" tab.



Pay It Now

			Welcome,	Logout
Bill Pay Dashboard Pay Bills	s Payment Activity Send Money			
Transfer or Send Mon	ey	ADD -	← External Accounts	ADD
To * Select Person or Account		<u> </u>	🚓 People	ADD
	< MAY 2024 → ✓ Send Date Delivery Date			~
No information to display				

3. To add an external account, select "Add" to input account information for the external account you would like to transfer to or from. *This must be an account you are listed on*.

To add an exte	ernal account	To verify an external account
← External Acco	unts	← External Accounts ADD
Fivepoint Credit Union Checking	In Process	Bank of America, N.A. (Bank of America) ^
Add External Account	Add External Account	Financial Institution Bank of America, N.A.
Routing Transit Number	Your Fivepoint Credit Union (Test) account has been added. To complete the set-up process:	Routing Transit Number
Account Number		Account Number
Confirm Account Number Account Type	 Two small deposits will be made to your Fivepoint Credit Union (Test) account within 1 to 2 business days 	Account Type Checking
Account Nickname (optional)	 You'll need to verify these deposits by returning here to enter 	Account Nickname (optional) Bank of America
Please review the terms and conditions External Transfer Agreement for Consumer Accounts	the deposit amounts for the account showing "Activation Required"	Enter Deposit Amounts
I have reviewed and accept the terms & conditions stated above.		\$0. First \$0. Second *
CANCEL SAVE	CONTINUE	DELETE

4. In the "Transfer and Send Money" section click on the down arrow and choose your external account.

Bill Pay Dashboard	Pay Bills	Payment Activity	Transfer/ Send Money	
Transfer or Se	nd Money	,		ADD 🔻
To *	nt			•

5. You will choose the account the money is coming from, the amount you'd like to send, the date you are sending it, the frequency, and choose if you want to be alerted. *You can also include a message*.

Transfer or Send Money		ADD 👻
To		
		-
From		
Email/Mobile #		
		•
Mobile numbers require recipient consent		
Amount		
\$ 1.10 T		
I		
Send Date		-
00/20/2023		
Frequency		
One Time		-
 Alert me when the payment is delivered 		
🗌 Alert me 1 📼 day prior to the send date		
Message		
This is a Test		
Your personal message to Recipient		
	CANCEL	SEND

6. You will be able to see the pending payments and the history of all the payments that have been made. If you need to cancel a payment, click the down arrow next to the pending payment and select "Cancel."

		< JUNE 2023 >	Send Date
Schedu	lled		
20 JUN	Stephanie In Process	\$1.02	~
20 JUN	Stephanie In Process	\$1.10	~
		Outgoing Total \$2.12	
History			
7 JUN	▲ Jeff Test Returned	\$1.43	~
7 JUN	Jeff Test Returned	\$4.06	~
7 JUN	Jeff Test Returned	\$4.06	~

The next page contains instructions for transferring money to another individual.

Transferring Money to Another Individual

There are two ways to send money to another person. The first option is to select an existing account. This transfer will take up to 1-3 business days. The other feature is using your debit card, which is an instant transfer when accepted with the recipient's debit card.

1. Log in to home banking or the mobile app.

2. Select the "Payment Center" tab and then select "PayItNow" from the drop-down. **For PayItNow purposes, stay in the "Transfer/Send Money" tab.



Bill Pay Dashboard Pay Bills	Payment Activity Send Money			
Transfer or Send Mone	у	ADD 👻	← External Accounts	ADD
To * Select Person or Account			2 People	ADD
	< MAY 2024 > Send Date Delivery Date			~
No information to display				

8. The recipient will receive an email or text that the money is ready for their acceptance. They will have the option to input their routing and account number or enter a debit card number where they want the funds deposited. Once this is filled out they will click "Accept."

	Payment Requiring Acce	eptance
JONATHON CONSUMER sent you \$1.10 If you know Jonathon Consumer, please enter your email address below then tell us where to deposit the funds.	Sender Amount Status Sender Message test	Jonathon Consumer \$1.10 Pending Acceptance
Personal message from Sender:		
test	Deposit Settings	
What is your email address?	Routing #	0
sbarron@5pointcu.org	313187571	
Continuo	Fivepoint Credit Union	
Containue	Account #	
If you have any questions, please contact your sender.	•••••• S	HOW
PavItNow™	Retype Account #	
Sending and receiving cash has never been easier!	••••• S	ном
	Account Type	
	Checking ~	
	Remember account for future in	ncoming payments 🔒
The recipient will get an email	Automatically deposit future pa	ryments from this person into this account and notify me every time funds are deposited (
from "no-reply@payveris.com		Accept

IMPORTANT NOTE: If the recipient uses their account and routing number, the funds will take 1-3 business days to deposit. If the sender uses a debit card and the recipient accepts the funds on their debit card, the deposit will be immediate. 9. Pending payments can be canceled by the member if it has not been accepted by the recipient. If the member cancels the payment before the recipient can accept it, the recipient will receive this email.

Jonathon Consumer canceled the \$1.60 payment about which you were recently notified.

No further attempts will be made to send you this payment. If you have any questions, please contact your Sender.



Sending and receiving cash has never been easier

About PayltNow™PrivacySecurity

10. You will be able to see the pending payments and the history of all the payments that have been made. If you need to cancel a payment, click the down arrow next to the pending payment and select "Cancel."



3. To add a person, select "Add" to input contact information for the person you would like to pay.

	Reople
← External Accounts ADD	Jeff Test 🗸 🗸
ADD ADD	~
~	~
Add Person Recipient's Name	
Email or mobile	
Re-enter email or mobile	
Mobile numbers require recipient consent	
CANCEL SAVE	

IMPORTANT NOTE: You will not need to add the recipient's banking information.

4. In the "Transfer and Send Money" section, click on the down arrow and choose your person.



5. You will then select the "From" option and click on the account or card you would like to use for payment.



6. If you would like to use the debit card option to send money. This can be added in the member card section. You will need to "Add" to add your debit card and fill out all the information.

Member Cards	Add a Debit Card
(Recipient will be eligible to receive funds	
immediately when you use your Debit Card to fund the transaction)	Expiration Date CVV
	Billing Zip Code
	Account Nickname (optional)
	Please review the terms and conditions P2P Payments Agreement for Consumer Accounts
	I have reviewed and accept the terms & conditions stated above.
	CANCEL

7. Once you have chosen how you would like to pay, choose the amount you'd like to send, the date you are sending it, the frequency, and if you want to be alerted. *You can also include a message.*

Transfer or Send Money	ADD 👻
То	
	-
From	
	*
Email/Mobile #	
	•
Mobile numbers require recipient consent	
Amount	
\$ 1.10 T	
Send Date	
06/20/2023	
Frequency	
One Time	.
Alert me when the payment is delivered	
Alert me 1 - day prior to the send date	
Message	
This is a Test	

CANCEL

SEND