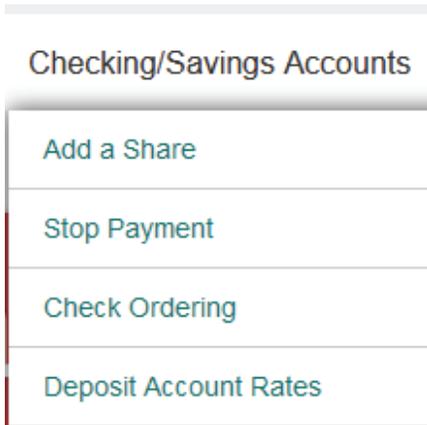


Check/Draft Stop Payments in Online Banking

Desktop - Single Check Stop Payment

1. Log in to home banking.
2. Select the "Stop Payment" option under the "Checking/Savings Account" tab.

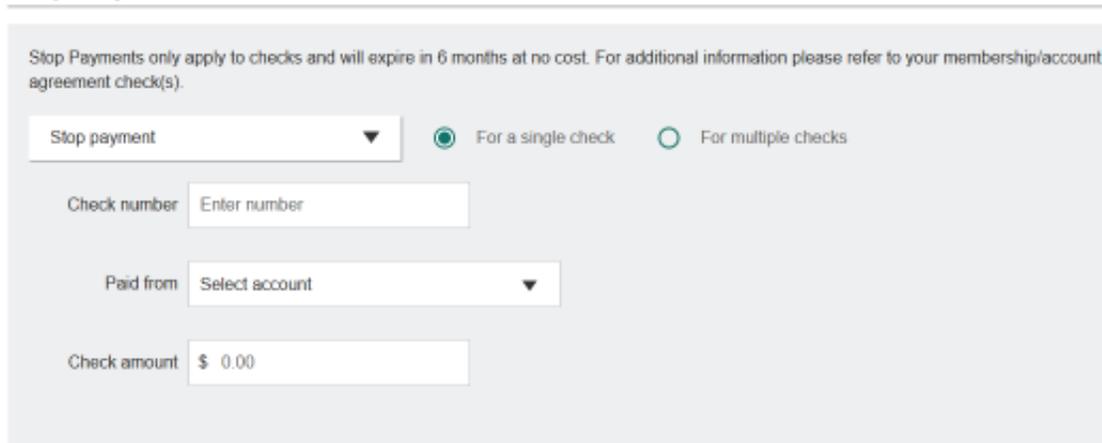


Checking/Savings Accounts

- Add a Share
- Stop Payment
- Check Ordering
- Deposit Account Rates

3. The following screen will appear, and you will follow the prompts. *Stop payments are valid for six months, and additional information can be found in the membership agreement.*

Stop Payment



Stop Payments only apply to checks and will expire in 6 months at no cost. For additional information please refer to your membership/account agreement check(s).

Stop payment For a single check For multiple checks

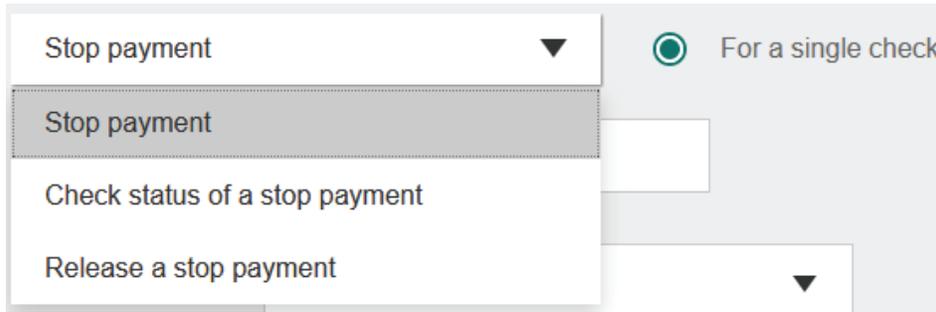
Check number

Paid from

Check amount \$

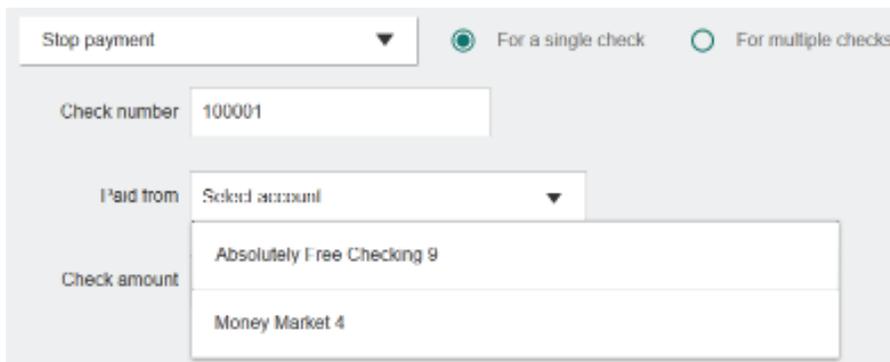
Submit

4. You can choose between the following options in the drop-down box below.

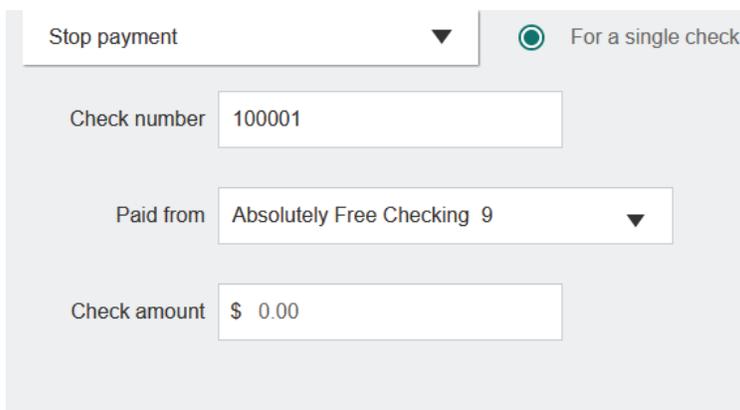


A screenshot of a web form showing a dropdown menu for 'Stop payment'. The menu is open, displaying four options: 'Stop payment', 'Check status of a stop payment', and 'Release a stop payment'. The 'Stop payment' option is highlighted. To the right of the dropdown, there is a radio button labeled 'For a single check' which is selected, and another radio button labeled 'For multiple checks' which is not selected.

5. When placing a single check stop, you will enter the check number and select the "paid from" account from a list of your applicable accounts, and then you will enter the check amount. *Note: If the check was lost and does not have an amount, you can leave it as \$0.00.*



A screenshot of a web form for placing a stop payment. The form includes a dropdown menu for 'Stop payment' (set to 'Stop payment'), two radio buttons for 'For a single check' (selected) and 'For multiple checks', a text input for 'Check number' (100001), a dropdown menu for 'Paid from' (Selected account), and a text input for 'Check amount'. The 'Paid from' dropdown menu is open, showing two options: 'Absolutely Free Checking 9' and 'Money Market 4'.



A screenshot of the same web form as above, but with the 'Paid from' dropdown menu closed. The 'Paid from' field now displays 'Absolutely Free Checking 9'. The 'Check amount' field is set to '\$ 0.00'.

Submit

6. A confirmation box will be displayed. If all details are correct, you will select "Submit."

Please confirm

Stop payment for the following check(s):

Check number	100001
Paid from	Absolutely Free Checking 9
Check amount	-

Confirm

Cancel

7. You will receive a confirmation message if the stop is placed successfully.

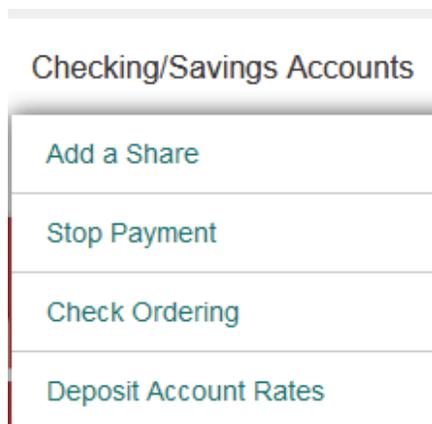
✓ Success!

Request to stop payment on Check #100001 was submitted successfully.

[Go back](#) to stop payment on another check.

Desktop - Multiple Check Stop Payments

1. Log in to home banking.
2. Select the "Stop Payment" option under the "Checking/Savings Account" tab.

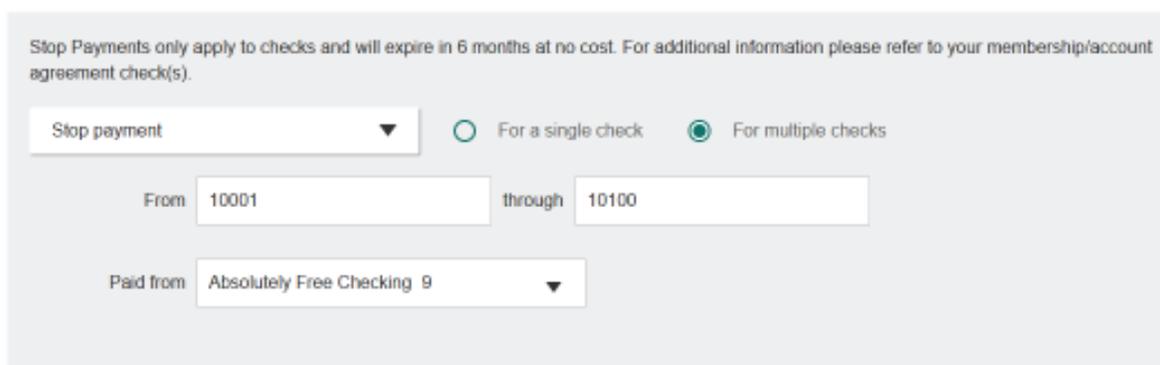


Checking/Savings Accounts

- Add a Share
- Stop Payment
- Check Ordering
- Deposit Account Rates

3. The following screen will appear, and you will follow the prompts. *Stop payments are valid for six months, and additional information can be found in the membership agreement.*

Stop Payment



Stop Payments only apply to checks and will expire in 6 months at no cost. For additional information please refer to your membership/account agreement check(s).

Stop payment For a single check For multiple checks

From through

Paid from

Submit

4. A range of check numbers and the "paid from" account must be entered. Then, click "Submit." The confirmation box below will appear.

Please confirm

Stop payment for the following check(s):

From	10001
Through	10100
Paid from	Absolutely Free Checking 9

5. You will receive a confirmation message if the stop is placed successfully.

✓ Success!

Request to stop payment on Check #10001 to #10100 was submitted successfully.
[Go back](#) to stop payment on another check.

Checking the Status of a Stop Payment

1. Log in to home banking.
2. Select the "Stop Payment" option under the "Checking/Savings Account" tab.

Checking/Savings Accounts

- Add a Share
- Stop Payment
- Check Ordering
- Deposit Account Rates

Stop Payment

Stop Payments only apply to checks and will expire in 6 months at no cost. For additional information please refer to your membership/account agreement check(s).

Check status of a stop payment ▼

For a single check For multiple checks

Check number 10001

Paid from Absolutely Free Checking 9 ▼

Check amount \$ 0.00

Submit

3. You will be prompted to enter the stop payment details. Next, a confirmation box will appear.

Stop Payment

Stop Payments only apply to checks and will expire in 6 months at no cost. For additional information please refer to your membership/account agreement check(s)

Check status of a stop payment ▼



For a single check



For multiple checks

Check number

10001

Paid from

Absolutely Free Checking ③ ▼

Check amount

\$ 0.00

Submit

4. Once confirmed, the system will provide the check status.

✓ Success!

Status

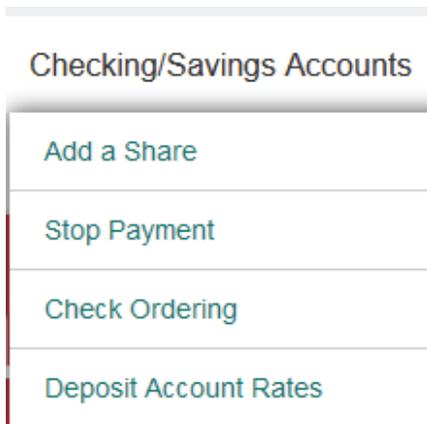
Check #10001 is in pending state.

[Go back](#) to stop payment on another check.

Releasing a Stop Payment

You can release Stop Payments if you decide it is no longer needed.

1. Log in to home banking.
2. Select the "Stop Payment" option under the "Checking/Savings Account" tab.



Checking/Savings Accounts

- Add a Share
- Stop Payment
- Check Ordering
- Deposit Account Rates

3. You will enter the single or multiple Stop Payment details and select "Submit."

Stop Payment

Stop Payments only apply to checks and will expire in 6 months at no cost. For additional information please refer to your membership/account agreement check(s).

Release a stop payment For a single check For multiple checks

Check number

Paid from

Check amount

Submit

4. Next, a confirmation box will appear.

Please confirm

Release a stop payment request for the following check(s):

Check number	10001
Paid from	Absolutely Free Checking 9
Check amount	-

5. Confirmation will be provided if the stop payment release is successful.

✓ **Success!**

Request to release stop payment on **Check #10001** was submitted successfully.

[Go back to stop payment on another check.](#)